



# STAFF APPLICATION

## GRACE INTERNATIONAL SCHOOL

P.O. Box 32 Hangdong, Chiang Mai 50230 Thailand  
 Phone: 66-52-088-777 Fax: 66-52-088-776  
 Email: [recruit@gisthailand.org](mailto:recruit@gisthailand.org)

**GIS will conduct background checks on all applicants.**

**To complete this application you will need send the following documents to [recruit@gisthailand.org](mailto:recruit@gisthailand.org) and provide four references on this application (with contact information):**

- **Photo**
- **Resume/CV**
- **Philosophy of Education and Learning (if applying for a teaching position)**
- **Testimony of Salvation**
- **Teaching Certificate (For teacher applicants: Thai law requires that all teachers hold at minimum Bachelor's degree - GIS prefers teaching license or certificate)**

Today's Date		Position Applying For:					
Salutation	Current Last Name/ Maiden Name		First Name	Middle Name		Date of Birth (dd/mm/yyyy)	
Home Address			City	State	Zip	Country	Gender
Phone	Email Address		Nationality		Passport Number		
Marital Status		Spouse's Name		Spouse's Occupation			
Child's Name			Date of Birth		Enroll at GIS?		
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If you have children applying to GIS, please email our Admissions Coordinator at [admissions@gisthailand.org](mailto:admissions@gisthailand.org) and let them know you are also interested in applying for a staff position. Based on the information on the student application form, a preliminary placement assessment can be made. If you are offered a contract, the student application process will be formalized at that time. Even though GIS cannot give an initial guarantee of student placement, GIS has a track record of consistently being able to place staff children.

What school year or semester are you applying for?	
How many years do you hope to work with Grace International School?	
Do you have a teaching credential? (Yes/No)	
Are you applying for a full time position?	
Briefly explain why you would like to work with Grace International School. (More space is given for this answer on the second page).	

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Have you ever been accused of inappropriate behavior towards children?    Yes    No If yes, please describe.
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Have you ever been convicted of a crime?    Yes    No If yes, please describe.
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Have you generally in good health?    Yes    No Do you have any pre-existing conditions?    Yes    No If yes, please describe.
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**Sending Organization (Mission Organization and/or Church)**

All teachers and staff will need to come with a sending organization.

Have you applied to and been accepted by a sending organization?    Yes    No  If not, do you need any assistance in connecting with one?	If yes, please provide the name of your sending organization.	<b>Name of your direct contact:</b>  <b>His/her email address:</b>
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**Please provide four references (non-family members) including a pastor and a supervisor**

Reference Name	Relationship/Position Title	Email and Phone Number
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## Applicant's Certification and Agreement

I understand that Employment at Grace International School is open to qualified individuals who are Christians of good character, without regard or reference to race, gender, national or ethnic origin, color, age, or disability. Grace International School is a religious educational ministry, permitted to favor individuals on the basis of religion. All prospective and current employees must agree with Grace International School's mission statement, and they must be willing to conduct their lives in conformity with the school's statement of faith and the school's declaration and agreement to ethical and moral integrity.

I authorize Grace International School to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of information requested by Grace International School such as employment records, performance reviews, personal references and criminal background check\*. I release any person, organization, or company from liability or damage that may result from furnishing the information requested. I further waive the right to personally view any references given to Grace International School.

I have read, understand, and agree to the Grace International School [Statement of Faith](#).

By typing my name and the date below, I certify that all the information provided is true and complete to the best of my knowledge. I also certify that I understand the above statements. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or, if hired, may subject me to immediate dismissal.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Thank you for submitting your application. We are excited to review your file and you can expect to hear back from us within 2 business days. If you have any questions, please contact the recruiting coordinator: [recruit@gisthailand.org](mailto:recruit@gisthailand.org)